

Explanation of variances – pro forma

Name of smaller authority: **Morville Parish Council**

County area (local councils and parish meetings only): **Shropshire**

Insert figures from Section 2 of the AGAR in all **Blue** highlighted boxes

Next, please provide full explanations, including numerical values, for the following that will be flagged in the green boxes where relevant:

- variances of more than 15% between totals for individual boxes (except variances of less than £200);
- **New from 2020/21 onwards:** variances of £100,000 or more require explanation regardless of the % variation year on year;
- a breakdown of approved reserves on the next tab if the total reserves (Box 7) figure is more than twice the annual precept/rates & levies value (Box 2).

	2020/21 £	2021/22 £	Variance £	Variance %	Explanation Required?	Automatic responses trigger below based on figures input, DO NOT OVERWRITE THESE BOXES	Explanation from smaller authority (must include narrative and supporting figures)
1 Balances Brought Forward	15,372	14,741				Explanation of % variance from PY opening balance not required - Balance brought forward agrees	
2 Precept or Rates and Levies	6,000	6,000	0	0.00%	NO		
3 Total Other Receipts	1,819	1,600	-219	12.04%	NO		
4 Staff Costs	1,041	1,995	954	91.64%	YES		Three salary payments (3x£347) made in previous year. Five payments (5x£347) made in current year with related HMRC costs (3x£87) resulting in difference of £954
5 Loan Interest/Capital Repayment	0	0	0	0.00%	NO		
6 All Other Payments	7,409	10,249	2,840	38.33%	YES		Tax advisor costs of £1,388 incurred together with Fence Repairs at £1,298 and Clerk expenses of £150
7 Balances Carried Forward	14,741	10,097			NO	VARIANCE EXPLANATION NOT REQUIRED	
8 Total Cash and Short Term Investments	14,741	10,097				VARIANCE EXPLANATION NOT REQUIRED	
9 Total Fixed Assets plus Other Long Term Investments at	7,643	7,643	0	0.00%	NO		
10 Total Borrowings	0	0	0	0.00%	NO		

Rounding errors of up to £2 are tolerable

Variances of £200 or less are tolerable